

Mid/Large Group

(51+ employees):

P.O. Box 629014

El Dorado Hills, CA 95762-9014

Fax: (916) 350-8800

Small Group

(2 to 50 employees):

P.O. Box 3008

Lodi, CA 95241-1912

Fax: (209) 367-6475



Employee change transmittal

Please retain confirmation of your faxed copy for your records.

Group name		Group number				Period	
						From	To
Employee name	Subscriber number	Type of transaction				Billing unit (if applicable)	Effective date
		Medical		Dental			
		Add	Cancel	Add	Cancel		